

Laserfiche Avante™

Drive your organization forward with:

Document Imaging • Content Management • Business Process Management

A Flexible, Proven Approach to Information Management

Today, successful organizations need more than document management. They need to optimize the decision-making process by getting the right content—whether paper or electronic, audio or video, photograph or e-mail—into the right hands at the right time.

Laserfiche Avante empowers your organization to operate more efficiently, effectively and profitably by:

- **Managing all organizational content** throughout its life cycle
- **Facilitating compliance** with robust security and auditing features
- **Integrating seamlessly** with the applications employees use every day
- **Streamlining operations** by automating manual, repetitive processes
- **Decreasing overhead costs** of paper storage, office space and staff



The Laserfiche Avante Advantage



CAPTURE

Pull the information you need from:

- Paper documents and forms
- Electronic documents and forms
- Faxes
- E-mails
- Third-party databases and applications



SECURE

Protect information with comprehensive security features such as:

- DoD 5015.2- and VERS-certified records management
- Digital signatures
- Role-based authorization
- Access control
- Security watermarks and audit trails



SEARCH & RETRIEVE

Instantly locate content from your desktop, laptop or mobile device using:

- Preconfigured searches
- Property/metadata search
- Full text search
- Advanced search
- Quick Search toolbar



AUTOMATE

Automate resource-intensive processes to save time and money:

- Auto-name and auto-file documents
- Route a document to a specific user
- Send an e-mail
- Instruct users on next steps in the process
- Exchange information with other business-critical applications



INTEGRATE

Connect Laserfiche with applications like:

- Customer Relationship Management (CRM)
- Enterprise Resource Planning (ERP)
- Geographic Information Systems (GIS)

Out-of-the-Box Functionality

Named user licenses include everything you need to get started.

L Centralize management of multiple types of information, including digitized paper documents, electronic documents, e-mail and A/V files. Servers are sold individually and support industry-standard Microsoft® and Oracle® database platforms.

H Give users intuitive, instant access to information. Users each have their own connection through the Laserfiche Client, so they are always able to access their information.

⚙ Promote constant productivity with Laserfiche Workflow's rules-based routing, e-mail notification and activity monitoring.

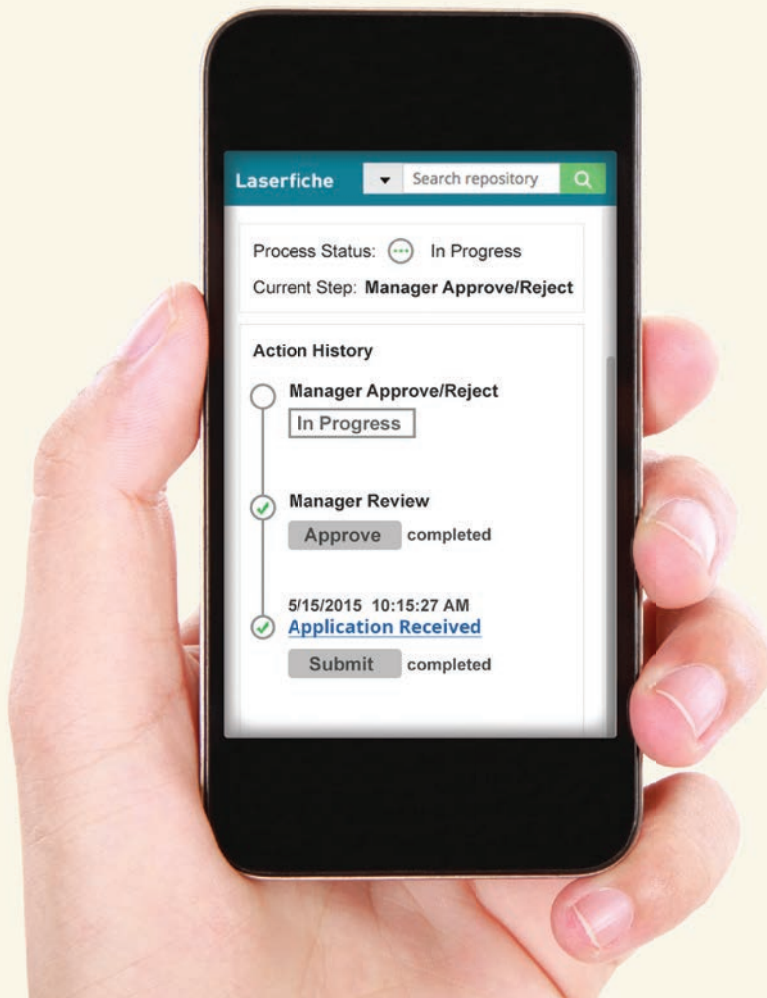
➤ Add paper documents to your Laserfiche repository with an intuitive scanning interface.

➤ Create archival TIFF images of electronic documents, including PDFs, without repetitive printing and scanning.

🔒 Protect your information with robust security features.

➤ Provide authorized users with access to your documents from laptops, web browsers, smartphones and tablets.


📱 Capture, view and approve documents inside your Laserfiche repository while on the go.





Expand Beyond the Basics


Add new features and functionality to your Laserfiche system as your needs change.


 **Laserfiche Records Management Edition™** fully integrates DoD 5015.2-certified records management with your Laserfiche Avante system.


 **Laserfiche Audit Trail™** tracks user actions to ensure information security and simplify regulatory compliance.

 **Laserfiche Quick Fields™** provides high-volume document capture and processing tools.

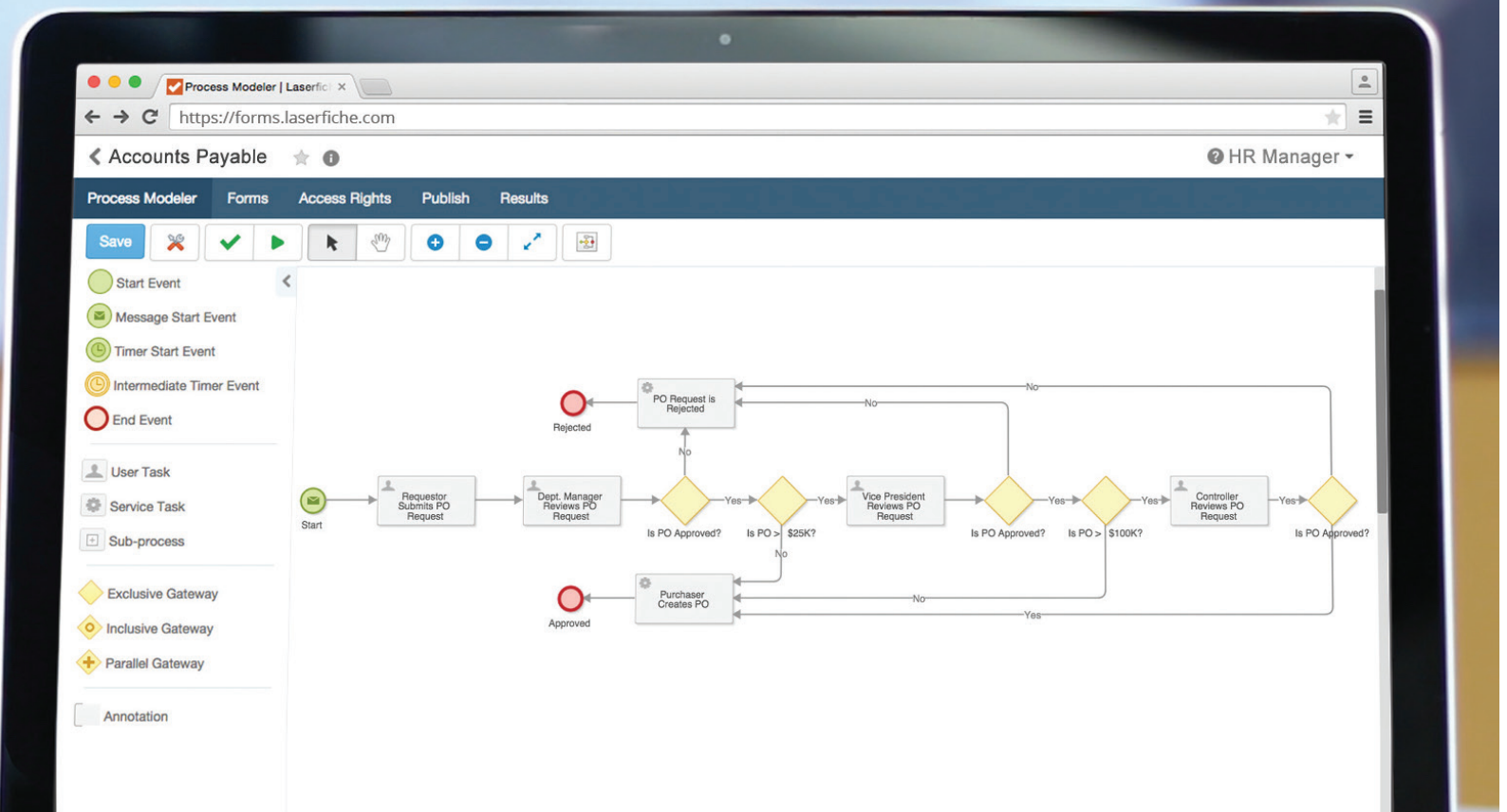
 **Laserfiche Forms™** ensures that appropriate action on submitted forms is taken quickly with user-defined approval processes and task lists.

 **Laserfiche WebLink™** offers a read-only public web portal with secure, one-touch document publishing.

 **Laserfiche Plus™** archives documents on CDs, DVDs, USB drives or external hard drives in self-contained repositories that include built-in viewers and search engines.

 **Laserfiche Agenda Manager™** automates agenda processes from item submission through publication of the final document.

 **Laserfiche Digital Signatures** automatically signs and validates documents as they are created, reviewed and archived without leaving the Laserfiche environment.

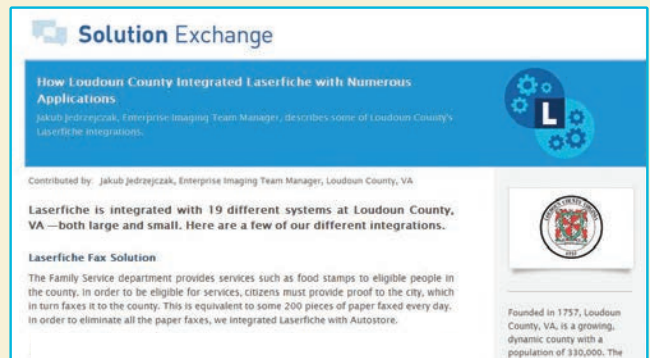


Protect the Value of Your Laserfiche Investment

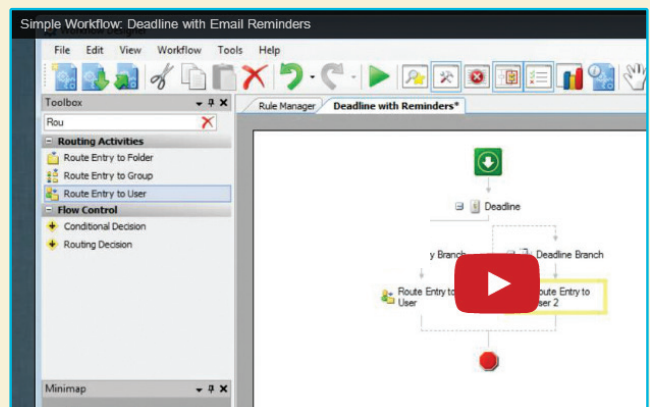
Technology represents one of the most significant investments you make in your organization's success.

The Laserfiche Software Assurance Plan (LSAP) helps you take the guesswork out of budgeting by bundling everything you need to maintain your Laserfiche system into a simple annual payment. It ensures that you have every resource you need to meet technical challenges and expand your Laserfiche infrastructure, including:

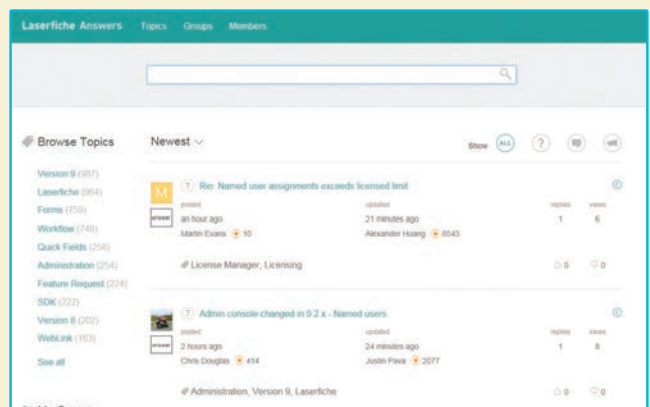
- **Rapid-response technical support.** Your Laserfiche reseller will promptly troubleshoot and resolve any issues that arise—before they impact operations or affect staff productivity.
- **Online support resources.** Your staff receives access to the Laserfiche Support Site, where they'll find detailed technical information that helps them optimize system performance and maximize uptime.
- **The latest hotfixes, updates and patches.** These critical items ensure that your Laserfiche system continues to operate efficiently and securely.
- **New releases.** You'll make sure your system stays current, as new releases of your licensed products are included at no additional charge.
- **An easy path to growth.** We're committed to continuously improving and expanding the Laserfiche product line. And as we do, you can credit 100% of the purchase price of your current Laserfiche software toward any new product line purchases.



Concrete examples of how other Laserfiche users have optimized their systems offer inspiration and step-by-step advice.



Video tutorials provide hands-on instruction on how to use Laserfiche most effectively.



A community of Laserfiche staff, users and resellers can be crowdsourced for Laserfiche best practices and innovative solutions.



Join the Laserfiche community

Want to learn more?

Explore Laserfiche Avante's functionality, discover industry solutions and get customer perspectives at:

laserfiche.com/avante

About Laserfiche

Based in Long Beach, CA, Laserfiche uses its Run Smarter® philosophy to create simple and elegant enterprise content management (ECM) solutions. Since 1987, more than 35,000 organizations worldwide have used Laserfiche® enterprise content management (ECM) software to streamline document and business process management (e.g., accounts payable, case management, third party and contract management, and records management).

The Laserfiche ECM system is designed to give IT managers central control over their information infrastructure, including standards, security and auditing, while still offering business units the flexibility to react quickly to changing conditions. The Laserfiche product suite supports Microsoft® SQL and Oracle® platforms.

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